

## MASSACHUSETTS APPEALS COURT

### CIVIL APPEAL ENTRY FORM

1. You must complete this form to enter a new civil appeal with the Appeals Court through the electronic filing system.
2. Insert the case information in the form below and save the completed form as a pdf document.
3. For each appellant or cross-appellant, a separate form must be completed in its entirety and submitted through eFileMA.com together with the \$300 entry fee or a motion to waive the fee supported by an affidavit of indigency.
4. The completed form and fee or motion to waive the fee must be received within ten (10) days of your receipt of the notice of assembly from the clerk of the lower court. See Mass.R.A.P. (10)(a)(1).

Case Name\*:

Lower Court:

Lower Court Docket Number:

I,  with the payment of \$300 or a motion to waive the fee supported by an affidavit of indigency.

I further certify under the penalty of perjury that the notice of assembly was received on

.

**Next steps:** Do not forget to file the DOCKETING STATEMENT within the next fourteen (14) days. The BRIEF AND APPENDIX are due within forty (40) days.

\* Please use the same case name as shown on the notice of assembly.